

This form is used to determine eligibility for free tuition fees for the duration of your programme. All Students must complete this form. Please fill in details in **BLOCK LETTERS**.

Student Details

Student Name

Student Number

PPS Number

Date of Birth

Nation of Birth

Citizenship

Programme Details

Programme Name

Programme Code

eg DL123

Stage of

Programme

eg Year 1

Eligibility for free Tuition Fees: Please Read This Section Carefully

In order to comply with the regulations governing programmes funded by both the Third Level Trainee (TLT) and “Free Fees” schemes, you must answer the following questions:

Have you been normally resident in an EU member state for at least 3 of the past 5 years? (tick as appropriate)

Yes

No

Country of previous second level education **if outside Ireland**

Country of previous third level education **if outside Ireland**

Have you previously attended Third Level (University or Institute of Technology)? (tick as appropriate)

Yes

No

If **NO**, ignore the next section and sign the form below.

If **YES**, please fill in details below for all previous Third Level colleges attended

Please Turn Overleaf →

The following applies to Third Level education only. Attending a PLC course does not affect your entitlement to Free Fees. If you have attended third level, you may have to pay a tuition fee in addition to your student contribution.

	College 1	College 2
Name of University/Institution		
Programme Title Attended		
Title of Qualification Awarded <i>(if any)</i>		
What Years/Dates did you attend	From	From
<i>eg</i>		
<i>From: Sept 2017</i>	To	To
<i>To: June 2018</i>		
Course duration in years		

If you have previously attended Third Level (University or Institute of Technology) as noted above, you must complete and have the relevant organisation complete Part B, (page 3 of this form). One form per institution is required.

Declaration

I certify that the above details are correct and I agree to be bound by all IADT regulations. I agree to familiarise myself with all information contained in the Student Handbook and Learner Charter. I understand that these publications are updated annually and are available from my Faculty Administrative Office and the Office of Academic and Student Affairs.

I am aware that receipt of TLT/Free Fees funding for the duration of my programme will be based on this information, and the serious implications of supplying any misleading information.

IADT is a Data Controller and will comply with obligations under the GDPR and Freedom of Information legislation with regard to dissemination to any third party. Please click [this link](#) if you require more information.

IADT will use contact details you have provided to communicate with you on Institute matters.

Signed

Date

Student Fees Declaration Form – PART B

HEA Free Fees Initiative



This form is for students who have previously attended, or were accepted to, but did not attend, a 3rd level institution, and wish to have their eligibility for the Free Fees Initiative assessed. If you have prior attendance in more than one institution, you will need to complete separate forms for each of the institutions you have attended. Please note that incomplete and/or unreturned forms will result in your fee status remaining unchanged.

Section 1 - For Completion by the Student

Student Name			
Previous Student Number		Current CAO Number	
Name of Prior Institution Attended			
Programme Title			
Programme Type <i>(tick as appropriate)</i>	Diploma	Degree	Other
<i>I hereby declare that the above information is correct and understand that my eligibility for the Free Fees Initiative may be affected if found otherwise</i>			
Student Signature			
Date			

Section 2 - For Completion by the Third Level Institution previously attended. One form per Institution is required.

Start Date		End Date					
NFQ Level of Programme		Year at Exit					
Fees were claimed from the HEA, in respect of the above student, as follows <i>(tick, as appropriate)</i>							
Year 1	0%	50%	100%	Year 2	0%	50%	100%
Year 3	0%	50%	100%	Year 4	0%	50%	100%
Staff Signature				Official College Stamp			
Date							

Please return the completed form, along with any additional documentation provided in support of your assessment, email to feesgrants@iadt.ie or post to:

Fees and Grants, Office of Academic + Student Affairs, IADT, Kill Avenue, Dun Laoghaire, Co Dublin, A96 KH79