**Stage 4 – Returning to IADT**

1. **Before you leave the Host Company/Organisation**

Ask your supervisor to complete your:

1. Certificate of Attendance.
2. Training Plan Evaluation section.

You must then forward both documents to Elena Somoza in IADT.

**2. Evaluation**

On completion of your Erasmus+ Traineeship you will be emailed a survey form to complete online. This survey will help the EU in the development of the Erasmus+ Programme. It is compulsory to complete this survey.

Payment of your final grant instalment will only be organised when you complete the Erasmus survey and submit your Certificate of Attendance + Training Plan Evaluation section to IADT.