

Minutes of the Governing Body Meeting – December 14, 2016

Present: David Holohan (Chairperson), Celine Blacow, Marie Carroll, Kieron Connolly, Annie Doona, Alice Hartigan, Maeve McConnon, Fiona McLoughlin, Sorcha Nic Cormaic, Joachim Pietsch, Aoife Ruane, Barry Saul, Barry Ward

Apologies: Fionnuala Anderson, Helen Cullinane, Neil Kavanagh, John McDonnell, Áine O’Sullivan, Tom Taylor

In Attendance: Bernard Mullarkey, Elizabeth Stunell

1. Adoption of Agenda

The Agenda was adopted as circulated.

Proposed: Barry Ward
Seconded: Marie Carroll

2. Adoption of Minutes of Meeting of November 2nd 2016 (including Internal Publication)

The Minutes of the Meeting of November 2nd 2016 were approved (including approval for internal publication), with one amendment.

Proposed: Maeve McConnon
Seconded: Fiona McLoughlin

3. Matters Arising

None.

4. Correspondence

The Chairman has received correspondence from the Comptroller and Auditor General in relation to the audit of the Financial Statement to the year ending 31st August 2016.

5. Technical Approvals

5.1 Bank Accounts

None.

5.2 Property Rentals

None.

5.3 HR Appointments

None.

6. Governing Body Committees and Academic Council

6.1 Minutes of the Academic Council Meeting of 10th October 2016

The Minutes of the Academic Council meeting of 10th October 2016 were noted by the Governing Body. An update regarding matters considered by the Academic Council during this period was given by the President. The President noted that IADT's annual dialogue meeting with the QQI will take place in January 2017 – the President will update the Governing Body on discussions following the meeting.

6.2 Health & Safety Committee Annual Report 2015/2016

The Health & Safety Committee Annual Report 2015/2016 was noted by the Governing Body. An update regarding key points within the report was given by the Secretary/Financial Controller. Poor attendance by a number of members of the Health and Safety Committee was noted by the Governing Body – the President agreed to review the membership of the Health and Safety Committee in the new year with a view to encouraging more active membership of the Committee. It was noted however, that the Health and Safety Committee is a consultative Committee rather than a decision-making Committee. It was also noted that IADT puts in place, Personal Emergency Evacuation Plans (PEEPs) for any staff or student members that need them.

7. Governing Body Resolutions

7.1 The Governing Body Appoints Members to the Audit Committee (11/2016)

The Chairman noted the need to appoint two further member of the Audit Committee from among eligible Governing Body members, however no nominations were secured. The Chairman noted that this item will be deferred to the first Governing Body meeting in the New Year. Resolution 11/2016 was deferred.

7.2 The Governing Body Appoints a Deputy Chairperson of the Governing Body (17/2016)

Marie Carroll was nominated as Deputy Chairperson of the Governing Body and accepted her nomination.

Resolution 17/2016 was adopted by the Governing Body.

Proposed: Chairman

Seconded: Sorcha Nic Cormaic

8. President's Briefing

Circulation of an update briefing by the President was noted. The President gave an overview of a number of highlights contained within the briefing:

- **Late Late Toy Show** – IADT's Model Making students created a number of characters for the Late Late Toy Show Jungle Book opening sequence. IADT has receive a tremendous amount of positive press and social media coverage arising from this.
- **Postgrad Ireland Higher Education Awards** – IADT's MSc in User Experience (UX) Design was awarded the Postgraduate Programme of the Year in the Design & Innovation category at the Postgrad Ireland Higher Education Awards. IADT was the only Institute of Technology to win an award at this event.

- **Projects Funding** – three projects were presented for funding through the National Forum for Teaching and Learning – two of the projects were awarded funding.
- **Open Days** – IADT held Open Days on November 25th and 26th last which were well attended. IADT also held an Open Evening aimed at Mature students on November 24th however attendance at this event was poor with many mature student electing to attend the main open days on the 25th and 26th.
- **MA in Interdisciplinary Design** – IADT’s new postgraduate programme in Interdisciplinary Design was successfully validated by a Programme Validation Panel on November 22nd last. This programme has been developed in collaboration with George Brown College Canada and it is hoped that a number of students from George Brown College will complete their postgraduate studies at IADT. A delegation from George Brown College visited IADT on November 8th last to sign an Articulation Agreement with IADT in relation to this Programme.
- **Memorandum of Understanding with the French Embassy in Ireland** – IADT signed an Memorandum of Understanding with the Embassy of France in Ireland on November 7th last which it is hoped will lead to a number of shared projects and events.
- **Opera with the Royal Irish Academy of Music** – the annual opera collaboration between students from IADT’s Design for Stage and Screen programme and students from the Royal Irish Academy of Music, will take place in early January. This year’s opera is Purcell: The Fairie Queen.
- **Joe Schmidt** – IADT was delighted to host a guest interview with Ireland Rugby coach Joe Schmidt on Wednesday November 30th last.
- **Hour of Code** – IADT participated in ‘Hour of Code’, during Computer Science Education Week, December 5th to 11th 2016. 40 transition year students from Presentation College, Terenure, were on campus attending one of our Hour of Code workshops.
- **Christmas Market** - the annual Student Christmas Market took place from Monday to Thursday 5th to 8th of December in The Chapel. The Christmas Market provides business experience to students from across the Campus.
- **National Rehabilitation Hospital** - a Photography Exhibition organised by 3rd year Bachelor of Business in Applied Entrepreneurship students as part of their Social Enterprise Project took place at the National Rehabilitation Hospital on 29th November last. The event was used to promote the NRH Calendar
- **Conferring** – IADT’s conferring ceremony took place on November 18th last and included the award of IADT Honorary Fellow being presented to Niall Breslin and Lenny Abrahamson. The President thanked Cllr. Sorcha Nic Cormac and Cllr. Barry Ward for officiating on behalf of the Governing Body at the event.
- **FÍS Film Festival Award Ceremony** – the 12th Annual FÍS Film Festival Award Ceremony took place on November 16th last. The awards were attended by almost 1,000 school children who receive awards for their films in a number of categories.
- **Technological Universities Bill** – Richard Bruton – Minister for Education and Skills has noted the Government’s support for Technological Universities in principle, however the Minister indicated that it was unlikely that any progress would be made in the near future.
- **Employment Control Framework** - there has been no progress from the HEA in relation to rolling out Delegated Sanction Agreements.
- **Gender Equality** – a draft job description has been developed for the post of Vice President for Equality and Diversity, which will be a three-year post comprising additional duties, which will be assigned to a member of IADT’s

Executive via a confined competition to take place on January 2017. There will be no additional remuneration to the Executive member appointed for undertaking this work. The President also noted that a number of external funding agencies have indicated that participation in the Athena Swan programme will be a key requisite for consideration of funding applications into the future.

- **Young Women in Film and Television** – the three-day event for Transition Year students from local schools, ran on campus from November 10th to 12th and was a great success. The project ran in conjunction with the Young Irish Film Makers with support funding from the Dun Laoghaire-Rathdown County Council. The event attracted a significant amount of positive social media coverage and it is hoped to run a number of events over the coming years along the theme 'Young Women In...'.
- **Compact & Strategic Dialogue** – for the second year running, IADT has achieved a 'Category 1' in relation to performance against KPI's agreed in IADT's Compact with the HEA. This was welcomed by the Governing Body. The President did however express some concern that the HEA would seek to substantially increase IADT's KPI's to an unrealistic level and will make it clear to the HEA that without additional campus infrastructure and staffing, IADT would not be in a position to agree to any significant increases in KPI Targets.
- **Review of the Creative Arts Education Provision in the Dublin Area** – it is understood that Prof. Gary Granville has completed and submitted his report to the Higher Education Authority in relation to Creative Arts Education Provision in Dublin. It is understood that the report was considered by the Board of the HEA on December 13th.
- **Campus Development** – the HEA has issued a request for submissions in relation to proposed capital developments, with a submission date of January 13th 2017. The Secretary/Financial Controller has held meetings with the Heads of Faculty and the Estates and Facilities Manager to prepare this submission. It is unclear as to whether submitted projects will receive funding as a result of this process. It was noted that student accommodation projects cannot be submitted as part of this process. It was also noted that there has been no progress at Government level regarding either a public procurement framework through which a tender process for student accommodation buildings could be developed, or a borrowing framework.
- **Erasmus+** - IADT has been awarded a second year of funding through the Erasmus+ initiative to continue the work commenced with NARFU – the Northern Arctic Federal University in Russia.

9. **IADT: Financial Update**

Circulation of the Management Report for October 2016 along with the explanatory note from the Secretary/Financial controller was noted. The Secretary/Financial Controller noted that IADT is likely to complete the year with both a balanced budget, and a small operational surplus. A number of factors relating to recruitment and retirements which impact positively on the Pay Budget were noted by the Secretary/Financial Controller.

10. **Financial Review of the Sector**

Earlier this year, a Financial Review of the sector was carried out by the HEA. A Report on this review was recently published. The Secretary/Financial Controller gave a presentation regarding the key findings of the report. It was noted that a number of Institutes of Technology are in serious financial difficulty with their cash

reserves having been depleted. In the case of one Institute of Technology, it was noted that funds have been advanced to the Institute in respect of future year's budgets. IADT was reported to be among a small number of Institutes that are financially stable at this point. The importance of remaining in this financially stable position was noted. A number of very positive statistics in relation to student retention and completion rates were noted. In relation to recruitment of international students, it was noted that there is difficulty – even among agencies that are intended to promote Irish Educational Institutes abroad – in helping students from other countries to understand what an 'Institute of Technology' is. The Head of Creative Engagement is meeting with Education Ireland to commence work on addressing this issue.

11. Presentation – Student Numbers and Profile

David Doyle – Academic Administration and Student Affairs Manager – gave a presentation on IADT's Student Numbers and Profile for 2016/2017. Dr Andrew Power – Registrar was also in attendance. The Governing Body thanked David for his presentation. A number of key points in relation to the presentation were noted:

- At the October 31st student census, IADT has 2,345 students enrolled;
- Only 42% of IADT's total 'new' student intake come directly from school;
- IADT has excellent retention rates on a number of programmes. It was noted that the high proportion of students who come via alternative entry routes for example portfolio programmes, may contribute to this;
- A significant proportion of IADT's applicants communicate mostly with IADT through Social Media – the importance of maintaining a strong marketing presence on Social Media was highlighted. In addition the key importance of face to face school visits and presentations by IADT staff members directly to cohorts of school students was highlighted;
- It was noted that as with many Third Level institutions, a high proportion of IADT's student cohort are recruited from the local and surrounding counties.

The Registrar noted that IADT is not currently part of the Higher Education Access Route (HEAR) and Disability Access Route to Education (DARE). However the Registrar also noted that a proposal on this matter will be presented to the Executive in January.

The next meeting of the Governing Body will take place on 11th January 2017.

Signed: _____

David Holohan
Chairperson

Date: _____