

## **Minutes of the Governing Body Meeting – April 6, 2016**

**Present:** Fionnuala Anderson, Celine Blacow, Marie Carroll, Kieron Connolly, Annie Doona, Neil Kavanagh, Maeve McConnon, John McDonnell, Fiona McLoughlin, Áine O’Sullivan, Joachim Pietsch, Aoife Ruane, Barry Ward

**Apologies:** Jade Hogan, Sorcha Nic Cormaic, Barbara O’Grady

**In Attendance:** Bernard Mullarkey, Elizabeth Stunell, Dr Andrew Power (Item 10)

The President welcomed all to the first meeting of the 6<sup>th</sup> Governing Body of IADT. Members of the Governing Body introduced themselves.

It was noted that as yet, the Minister for Education and Skills has not appointed a Chairperson of the Governing Body and nominations for a Chairperson for the meeting were requested. It was proposed that Kieron Connolly would Chair the meeting:

Proposed: John McDonnell

Seconded: Barry Ward

### **1. Adoption of Agenda**

The Agenda was adopted as circulated.

Proposed: Fionnuala Anderson

Seconded: Maeve McConnon

### **2. Adoption of Minutes of Meeting of March 2<sup>nd</sup> 2016 (including Internal Publication)**

The Minutes of the Meeting of March 2<sup>nd</sup> 2016 were approved (including approval for internal publication).

Proposed: Maeve McConnon

Seconded: Kieron Connolly

### **3. Matters Arising**

- **Governing Body Membership** – as previously noted, the Minister for Education and Skills is yet to appoint a Chairperson of the Governing Body – it is understood that it is unlikely that a Chairperson will be appointed prior to the formation of a new Government. Nominations in respect of two Ordinary member of the Governing Body have been approved by the Dublin and Dun Laoghaire Education and Training Board and have been forwarded to the Minister for Education and Skills. In addition, the nomination process for student

representatives to the Governing Body to take office on July 1<sup>st</sup> 2016 has been completed with Neil Kavanagh and Alice Hartigan having been nominated – their nominations have been forwarded to the Dublin and Dun Laoghaire Education Training Board for recommendation to the Minister for Education and Skills for appointment to the Governing Body.

- **Award of IADT Honorary Fellow** – the President noted that a meeting of the IADT Honorary Fellow Nominations Committee is yet to take place and it is expected to bring a proposal for the Award to the next meeting of the Governing Body for approval.

#### **4. Correspondence**

None.

#### **5. Technical Approvals**

##### **5.1 Bank Accounts**

None.

##### **5.2 Property Rentals**

The Governing Body approved the following Media Cube Licences:

- Your Smile Direct
- MummyCooks
- My Deal Doc

Proposed: Barry Ward  
Seconded: Áine O'Sullivan

##### **5.3 HR Appointments**

###### **1. Completed Interview Board Recommendations**

The President has received the following recommendations. Subject to the satisfactory completion of the verification processes the President is prepared to recommend the appointment from the panel of the nominated candidate with effect from the date of their taking up duty in the particular post. Such sanction to appoint is conditional on the President being satisfied, following review, that the necessary funding arrangements and compliance with Employment Control Ceilings are in place to support appointments on a case by case basis.

###### **Permanent Posts:**

###### **24/15**

02/16 HR Assistant (GIV)  
03/16 Accounts Payable Finance

###### **Progression from Assistant Lecturer to Career Grade Lecturer**

Following receipt of a positive recommendation from the Internal Progression Review Panel the President recommends that the following be progressed from the Grade of Assistant Lecturer to the Career Grade of Lecturer from the appropriate date.

Proposed: Marie Carroll  
Seconded: Celine Blacow

**Prior Approval:**

Permission is sought from Governing Body for the President, subject to the satisfactory completion of the verification processes, to offer appointments on foot of the competition listed below and interviews in advance of consideration by the Governing Body of Selection Board Reports at their next meeting as would be our normal practice. Interviews for the below posts will take place in April:

Post of Registrar (Permanent) Ref: 4/16

Proposed: Aoife Ruane  
Seconded: Fionnuala Anderson

**6. Governing Body Committees and Academic Council****6.1 Minutes of the Academic Council Meetings of 7<sup>th</sup> December 2015**

The Minutes of the Academic Council meeting of 7<sup>th</sup> December 2015 were noted by the Governing Body. An update regarding matters considered by the Academic Council during this period was given by the President.

*(Neil Kavanagh joined the meeting at 9.30 am)*

**7. Governing Body Resolutions****7.1 The Governing Body Appoints an Audit Committee (6/2016)**

Resolution 6/2016 was deferred by the Governing Body.

**8. President's Briefing**

Circulation of a briefing from the President providing a selection of staff and student events, awards and achievements, was noted. The President highlighted a number of these to the Governing Body:

- **Signing of Memorandum of Understanding with Blackrock Further Education Institute** – an event was held on April 5<sup>th</sup> to mark the signing of a Memorandum of Understanding between IADT and the Blackrock Further Education Institute for the development of educational pathways, access and progression for advanced and direct entry and other linkages. Further such agreements are being developed with a number of other Further Education Colleges including the Dun Laoghaire Institute of Further Education, Sallynoggin Senior College and the Bray Institute of Further Education.
- **National Film School Lecture Series** – as part of the National Film School Lecture Series (in association with Bord Scannán na hÉireann / The Irish Film Board) a number of guest lectures were given in March by Ed Guiney, Patrick Drummond and Danny Cohen.
- **NIBPS/PSI Psychology Careers Fair** – IADT through the Department of Technology and Psychology hosted the recent NIBPS/PSI Psychology Careers Fair on campus on February 26<sup>th</sup> and 27<sup>th</sup> last. The event was well received by visitors to the campus.
- **Re-accreditation – BSc(Hons) in Applied Psychology** – the Psychological Society of Ireland (PSI) has re-accredited the BSc (Hons) in Applied Psychology for the full five year term until 2021. The President noted that this accreditation is important for future opportunities for students and graduates of the programme.
- **Intel Galileo 3<sup>rd</sup> Level Technology Competition** – computing students Elias Kelly and Julia Faulstich (an Erasmus student from Stuttgart) are showcasing their 'smart fridge' project on Friday 8<sup>th</sup> April at the Science Gallery as part of the

Intel Galileo 3<sup>rd</sup> level Technology Competition. The project is a prototype "smart fridge" and the Governing Body wished the students well in the competition.

- **Photography Graduates** – the work of three graduates – Mark Duffy, Niall O'Brien and Garry Loughlin – from the BA (Hons) Photography Programme have recently been profiled in the national and international media.
- **Your Smile Direct** – Your Smile Direct, a client company of the Media Cube, won the €10,000 prize at the recent Docklands Innovation Enterprise Awards. Organised by the Bolton Trust and sponsored by PwC, the competition saw 20 participants and alumni of the IADT/DIT New Frontiers Programme compete for the title of 'Best Investment Proposal'.
- **Venice Biennale** – IADT graduate and artist Jesse Jones has been selected to represent Ireland at the 57<sup>th</sup> Venice Biennale next year.
- **2016 IFTA Film and Drama Awards** – nominations for the 2016 Irish Film and Television Awards (IFTA) – Film and Drama – were announced recently, with 18 nominations going to IADT graduates, students and staff. The awards ceremony will take place on April 9<sup>th</sup> next.
- **IADT + 1916 Commemorations** – a number of events have been organised as part of IADT's 1916 commemorations and focus on two areas central to our identity – the visual and the literary, and reflect our interest and expertise in virtual reality. The 1916 Commemorations started with a Flag Raising event on March 15<sup>th</sup>. On the same day, the "When Virtual Worlds Collide" was screened and was well attended, whilst IADT's EMCS Students celebrated Joyce Day with a particular focus this year on 1916. Three further events are planned for April 25<sup>th</sup> and June 3<sup>rd</sup> next.
- **Employment Control Framework** – there will be no formal revision of the Employment Control Framework prior to the formation of a new Government. Institutes of Technology have been advised to operate on the previously advised Employment Control Framework allocations issued by the HEA – which are in respect of 2014. Difficulties posed by the Employment Control Framework to the Institute were outlined by the President.
- **Technological Universities** – the Technological Universities Bill was not completed during the term of the last Dail and it is unclear as to the next steps for this bill once the next Government has been formed. The President noted that the Teachers Union of Ireland (TUI) has initiated industrial action against the Institutes of Technology concerning activities relating to proposed mergers of Institutes. The President noted to the Governing Body that IADT took a decision not to become involved in discussions regarding mergers of Institutes of Technology in 2011 and is not currently involved in any such discussions. However if at a point in the future it is determined that a merger for IADT would be advantageous, the option still exists for IADT.
- **Clusters** – IADT is part of the Dublin-Leinster Pillar I Cluster along with UCD, TCD, NCAD and Marino Institute of Education. IADT made a response to the HEA Consultation on Regional Clusters. A meeting of the three strands of 'clusters' within the Dublin Regional Area took place on February 3<sup>rd</sup> last – the next steps in relation to the clusters in the Dublin Region is unclear at this point.
- **HEA Compact** – the President briefed the Governing Body regarding the requirement for Institutes of Technology to enter into Compacts with the HEA, setting out agreed targets to be met by the Institute. IADT has been assigned a 'Category 1' in relation to progress in achieving targets agreed within IADT's Compact with the HEA. This is the highest rating and means that IADT has engaged fully with the process and has made good progress in achieving the agreed targets. As a result, no performance-based funding was withheld from

IADT. The process of preparing the next Progress Report to the HEA is underway.

**9. IADT: Financial Update**

Circulation of the Management Report for February 2016 along with the explanatory note from the Secretary/Financial Controller was noted. The Secretary/Financial Controller outlined a number of key areas of income and expenditure within the budget and noted the requirement for the Governing Body to oversee IADT's legal requirement to return a balanced budget each year. The 2016 budget allocation for each Functional Area within the Institute is being agreed at present and the proposed budget will be presented to the Governing body for approval in May. The Secretary/Financial Controller also noted the likely loss of income to the Institute as it is now probable that the Brazilian Government will not be in a position to pay fees for Brazilian students participating in the Science without Borders initiative. This was agreed to by the HEA contrary to the wishes of the Institutes of Technology.

*(Maeve McConnon left the meeting at 10.00 am)*

**10. Presentation: Introduction to IADT**

Dr Andrew Power – Registrar – was in attendance for his item. A presentation – Introduction to IADT – was given by the President and the Secretary/Financial Controller. Further presentations regarding legal and governance matters will be provided for the Governing Body at the May and June meetings respectively – members of the Governing Body were requested to bring their Briefing Folders with them to these meetings.

The next meeting of the Governing Body will take place on May 4<sup>th</sup> 2016 at 9.00 am.

Signed: \_\_\_\_\_  
Meeting Chairperson (as agreed)

Date: \_\_\_\_\_