

## **Minutes of the Governing Body Meeting – May 1, 2019**

- Present:** David Holohan (Chairperson), Dr Fionnuala Anderson, Celine Blacow, Marie Carroll, Dr Annie Doona, Anthony Dunne, Maeve McConnon (attended by phone), John McDonnell, Cllr Sorcha Nic Cormaic, Áine O’Sullivan, Joachim Pietsch, Jim Pipe, Chloe Power, Tom Taylor
- Apologies:** Kieron Connolly, Fiona McLoughlin, Aoife Ruane, Cllr Barry Saul, Cllr. Barry Ward
- In Attendance:** Elizabeth Stunell

### **1. Adoption of Agenda**

The Agenda was adopted as circulated.

Proposed: Chairperson  
Seconded: Dr Fionnuala Anderson

### **2. Conflicts of Interest**

No conflicts of interest were reported regarding items for discussion on the agenda for this meeting.

### **3. Adoption of Minutes of the Meeting of April 3<sup>rd</sup> 2019 (including Internal Publication)**

The Minutes of the Meeting of April 3<sup>rd</sup> 2019 were approved (including approval for internal publication).

Proposed: John McDonnell  
Seconded: Cllr Sorcha Nic Cormaic

### **4. Matters Arising**

- **Student Members of Governing Body** – the names of the nominated Student members of Governing Body have been forwarded to the Dublin and Dun Laoghaire Education and Training Board (DDLETB) for approval. It is understood that the student members have now been approved by the DDLETB, and have been forwarded to the Minister for Education and Skills for appointment.

### **5. Correspondence**

- **Correspondence from the HEA** – the Chairperson noted receipt of correspondence from the HEA regarding the commencement of the process to appoint the next President of IADT.

## **6. Technical Approvals**

### **6.1 Bank Accounts**

No changes.

### **6.2 Property Rentals**

No rentals.

### **6.3 HR Appointments**

#### **Completed Interview Board Recommendations**

Permission is sought from Governing Body for the President, subject to the satisfactory completion of the verification processes, to offer an appointment on foot of the following internal competition which was advertised internally in April 2019, the closing date for this competition was Monday 15<sup>th</sup> April 2019.

#### **03/19, HR Manager (Acting), Fixed Term**

Proposed: Joachim Pietsch

Seconded: Celine Blacow

It was noted that Mary Connelly – HR Manager – has resigned from IADT to take up a promotional position at the National College of Ireland. Members of the Governing Body put on record their thanks to Mary Connelly for her work and contribution during her time at IADT, and wished her every success in her new position.

## **7. Governing Body Committees and Academic Council**

### **7.1 Minutes of the Audit & Risk Committee Meeting of 12<sup>th</sup> December 2018**

The Minutes of the Audit & Risk Committee meeting of 12<sup>th</sup> December 2018 were noted by the Governing Body. A briefing regarding matters discussed by the Audit and Risk Committee during this period was given at the Governing Body meeting of April 3<sup>rd</sup> last.

## **8. Governing Body Resolutions**

### **8.1 The Governing Body Approves the Award of IADT Honorary Fellow (8/2019)**

The President reminded members of the Governing Body regarding the criteria for nominations for the Award of IADT Honorary Fellow. The President gave an overview of each nominee that has been put forward by the Honorary Fellow Nominations Committee, and outlined the contribution they have made to IADT. The following recommendations were presented to and approved by the Governing Body:

Resolution 8/2019 was adopted by the Governing Body.

Proposed: Celine Blacow

Seconded: John McDonnell

The Governing Body were reminded that the names of the nominees remain confidential at present.

## 9. President's Briefing

### 9.1 President's Briefing

Circulation of a briefing by the President was noted by the Governing Body – a number of key events and achievements from within the briefing were highlighted:

- **Bolton Trust Awards** – congratulations to Media Cube Company Gladcloud – Gladcloud has been shortlisted for the 'Most Investible Start-up' at the Bolton Trust/PWC Innovation Awards.
- **Vivarium** – Vivarium is the first Irish film to have been selected for the Critics' Week at the upcoming Cannes Film Festival since the 1960s. Congratulations to IADT graduates Lorcan Finnegan (Director), Garret Shanley (Writer) and Brendan McCarthy and John McDonnell (Producers) on their achievement.
- **Student Achievement Awards Ireland** – congratulations to the IADT Student Union on being announced as the winner of the 'Best Small Union of the Year' award at the recent Student Achievement Awards Ireland.
- **Olivia Hurley** – the Congratulations to Dr Olivia Hurley – Faculty of Film, Art and Creative Technologies, on her appointment to the Council of the Psychological Society of Ireland.
- **FÍS Film Project Dáil 100 Category** – a special category commemorating the 100<sup>th</sup> anniversary of the sitting of the first Dáil, has been included in this year's FÍS Film Competition. The special category was launched by Ceann Comhairle Seán Ó'Fearghaíl, students from Gardiner Street Primary School, the President and members of the FÍS team.
- **Dublin Learning City Festival** – the Dublin Learning City Festival was officially launched by Lord Mayor of Dublin Nial Ring signalling the start of a weeklong series of 150+ events to mark Dublin as a Learning City. One of IADT's 1916 scholarship recipients spoke at the event and her speech was well received by attendees.
- **Graduate Exhibition and Showcase** – IADT's annual Graduate Exhibition and Showcase for graduating students from the Faculty of Film, Art and Creative Technologies will open on May 30<sup>th</sup> next. Members of the Governing Body were invited to the launch – formal invitations will be issued shortly.
- **Posts for Female Professions** – it is understood that due to a legal challenge, the formal announcement of the application process for professor-level posts targeting female applicants has been delayed.

### 9.2 IADT: Financial Update

Circulation of the Management Report for March 2019 along with the supporting briefing from the Secretary/Financial Controller was noted by the Governing Body. Changes to the specific 'line items' included within the Management Report were noted – the Governing Body also noted that a separate line item for the Staff Training and Development budget expenditure had not been included within the circulated Management Report for March 2019.

The Governing Body noted the need to maintain a close oversight on key areas of budget expenditure in order to discharge their duties as Governing Body members effectively. It was therefore requested that the more detailed set of key budget expenditure items be included within the Management Report. It was also specifically requested that a separate line item for Staff Training and Development be included in all future Management Reports.

The President noted that following approval by the Governing Body, IADT's budget has been submitted to the HEA with the €294k deficit projection authorised by

Governing Body at the meeting of April 3<sup>rd</sup> last. IADT's annual Budget and Accountability Meeting with the HEA will take place on campus on May 21<sup>st</sup> next. The proposed deficit will be discussed with the HEA and a strong case regarding the need to allocate resources to critical infrastructure works and repairs will be made. The President noted the ongoing lack of capital investment in existing building stock across the sector – the condition of a large proportion of the building stock within the sector is rapidly deteriorating and is becoming a serious cause for concern. Any available opportunity is taken to demonstrate the ageing condition of buildings to the HEA during meetings and/or site visits.

**Audit and Risk Committee** – members of the Audit and Risk Committee noted that the appointment of an external member to the Audit and Risk Committee remains outstanding and the delay in appointing the external member to the Committee is a matter of concern for its members. Members of the Governing Body requested the President to raise this matter with the Secretary/Financial Controller on his return from leave, and request him to action this matter as a priority.

### **9.3 Athena SWAN Update**

IADT's application for Athena SWAN Bronze Level Award has been submitted. The President acknowledged the work of all involved in collating the submission and in particular noted the work of EDI Manager Niamh Clifford. The President thanked all involved including members of the Governing Body Athena SWAN Committee for their support and assistance in collating IADT's submission. The outcome of the submission will be known in November. The high failure rate for first time applications was again noted to the Governing Body however detailed feedback is provided to unsuccessful applications which assists in preparing for future submissions.

*(Dr Fionnuala Anderson left the meeting at 8.50)*

### **10. Erasmus Projects Update**

The President introduced David Quin – Lecturer, Faculty of Film, Art and Creative Technologies, and Jessica Fuller – Head of Creative Engagement, to the meeting. David Quin gave a presentation and update on a number of Erasmus Projects which are in progress at present. The Governing Body thanked David Quin for his presentation.

### **11. Meeting Schedule 2019/2020**

Circulation of the proposed Meeting Schedule for 2019/2020 was noted by the Governing Body. The President reminded the Governing Body regarding the aim that all Institute Committee meetings – including the Governing Body – should take place within core hours of 10.00am to 4.00pm. However members of the Governing Body again expressed a view that an 8.00am start time worked best for the membership of the current Governing Body. This matter will be formally discussed by the Governing Body during the Internal Effectiveness Review due to take place at the June meeting, and the views of Governing Body members reconfirmed. Should the wishes of the Governing Body be to retain the 8.00am start time for meeting, a derogation from the core hours goal will be sought. The need to ensure that meeting start times do not impede the participation of members with childcare and/or caring responsibilities was highlighted.

**12. Equality, Diversity and Inclusion Implications**

In relation to items discussed at this meeting, it was noted that accessibility needs of students and staff will be a priority in any refurbishment works carried out on any of IADT's campus buildings.

The next meeting of the Governing Body will take place on June 12<sup>th</sup> 2019.

Signed: \_\_\_\_\_

David Holohan  
Chairperson

Date: \_\_\_\_\_