

Minutes of the Governing Body Meeting – February 6, 2019

Present: David Holahan (Chairperson), Celine Blacow, Marie Carroll, Dr Annie Doona (Excl. Item 9), Anthony Dunne, Maeve McConnon, John McDonnell, Fiona McLoughlin, Cllr Sorcha Nic Cormaic, Joachim Pietsch, Jim Pipe, Chloe Power, Aoife Ruane, Tom Taylor

Apologies: Dr Fionnuala Anderson, Kieron Connolly, Áine O'Sullivan, Cllr Barry Saul, Cllr Barry Ward

In Attendance: Bernard Mullarkey (Excl. Item 9), Elizabeth Stunell (Excl. Item 9), Dr Andrew Power (Item 7.1 only)

1. Adoption of Agenda

The Agenda was adopted as circulated, with Item 7.2 to be taken after Item 10.

Proposed: Chairperson
Seconded: Marie Carroll

2. Adoption of Minutes of Meeting of January 9th 2019 (including Internal Publication)

The Minutes of the Meeting of January 9th 2019 were approved (including approval for internal publication).

Proposed: John McDonnell
Seconded: Marie Carroll

3. Matters Arising

- **Disclosure of Interest** – all Disclosure of Interest forms from Governing Body members have now been received and have been forwarded to the Standards in Public Office.
- **Higher Education Infrastructure Fund** – IADT has submitted an Expression of Interest for the Higher Education Infrastructure Fund and has received the documentation necessary to prepare a formal submission. A meeting of stakeholders in relation to the proposed Eblana Avenue project has been called for February 12th next.

4. Correspondence

None.

5. Technical Approvals

5.1 Bank Accounts

None.

5.2 Property Rentals

The Governing Body approved the following Media Cube Licences:

- Value Science

Proposed: Chairperson
Seconded: Maeve McConnon

5.3 HR Appointments

Completed Interview Board Recommendations

Permission is sought from Governing Body for the President, subject to the satisfactory completion of the verification processes, to offer appointment as follows:

Acting Assistant Facilities Manager, Maternity Leave Cover

Proposed: Celine Blacow
Seconded: Cllr. Sorcha Nic Cormaic

6. Governing Body Committees and Academic Council

6.1 Minutes of the Academic Council Meeting of 3rd December 2018

The Minutes of the Academic Council meeting of 3rd December 2018 were noted by the Governing Body. An update regarding matters considered by the Academic Council during this period was given by the President. During the discussion, the President noted that many staff are engaged in externally funded projects some of which are funded at European level. However it has not been possible in many cases, to 'buy out' staff time to undertake these projects. The need to find ways to incorporate staffing costs into research funding proposals was highlighted.

7. Governing Body Resolutions

7.1 The Governing Body Approves the Policy for the Conferment of the Title of Professor at IADT (1/2019)

Dr Andrew Power – Registrar – was in attendance for this item. Dr Power gave an overview of the Policy for the Conferment of the Title of Professor at IADT. The Professorial posts targeted for female applicants announced by the HEA recently was noted. However IADT's process is not linked to and is independent of the posts announced by the HEA as part of their initiative to increase the number of females employed at senior grades at third level institutions. In addition the conferment of the title of 'Professor' at IADT would not attract any financial benefit to the awardee, and the process does not target specific genders. The criteria and process for evaluating applications was outlined as being very stringent, and will involve an evaluation panel the membership of which will include an international expert. The criteria are designed to recognise excellence and very high standards of achievement in academia, and it is anticipated that only a small number of staff will meet the criteria set. Resolution 1/2019 was adopted by the Governing Body.

Proposed: Chairperson
Seconded: Aoife Ruane

7.2 The Governing Body Approves the IADT Strategic Plan 2019-2023 (2/2019)

This item was taken following Item 10. Following the presentation given by Mazars and subject to the inclusion of agreed amendments, Resolution 2/2019 was adopted by the Governing Body.

Proposed: Chairperson
Seconded: Aoife Ruane

8. President's Briefing

8.1 President's Briefing

Circulation of a briefing by the President was noted by the Governing Body – a number of key events and achievements from the briefing were highlighted:

- **European Animation Schools** – in a recent publication of Animation Week, IADT has been ranked as No. 9 in the top Animation Schools within Europe.
- **2019 Oscars** – three IADT graduates – Vincent Lambe, Louise Bagnall and Robby Ryan – have been shortlisted for the 2019 Oscars which will be announced on 24th February next. The Governing Body wished IADT's graduates well for the awards.
- **Ambr Eyewear** – Media Cube Company and New Frontiers participant Ambr Eyewear was announced as the winner of the Leading Entrepreneur Award at the recent William Fry Solicitors sponsored New Frontiers Showcase 2019.
- **Institute of Designers in Ireland Awards 2019** – David Smith – Head of Faculty of Film, Art and Creative Technologies – was nominated for a number of awards at the recent IDI Awards 2019. David Smith was announced as the overall winner of two categories – Printed Book Design, and Use of Typography in Design.
- **RIAM Opera** – IADT's BA (Hons) in Design for Stage and Screen students collaborated with the Royal Irish Academy of Music on an annual opera production which this year was 'Banished'. The opening night of this year's opera was attended by President of Ireland Michael D. Higgins.
- **Nicola Fox Hamilton** – IADT Cyberpsychology Lecturer Nicola Fox Hamilton took part in a recent panel discussion at the Science Gallery. Panel members also included Dr James Saris – Senior Lecturer in Anthropology at Maynooth University, and Dr Kris Gowen – Director of Community Engaged Evaluation at Oregon Health and Science University. The discussion was moderated by Caroline West – Doctoral Scholar at DCU.
- **Employer Forum** – the 8th annual Employers Forum organised by the IADT Careers Office and the Department of Technology and Psychology, took place recently and was very well attended by both prospective employers and IADT students. The event focused on the IT and Digital sector, however consideration is being given to expanding the event to include graduate recruitment from other IADT disciplines and Departments.
- **Electives** – a series of Elective Modules – 'Elective Week' has been organised across campus, providing students with an opportunity to choose and spend a week in another discipline and to learn a new skill which they may be able to incorporate into their own course. Among this year's electives was 'Visual Communications Fashion Photography' delivered by Peter Evers – students taking this elective also had the opportunity to work with visiting guest lecturer Constance Harris, fashion editor of Sunday Independent LIFE Magazine.

- **Irish Learning City Network** – Dublin Learning City is an initiative by five universities and colleges across Dublin under the aegis of the Programme for Access to Higher Education (PATH). Dublin launched its Learning City initiative in December 2018. The Dublin initiative is led by the Leinster Pillar 1 cluster, comprising UCD, TCD, IADT, Marino Institute of Education and NCAD. With the support of Dublin City Council, Dublin Learning City is led by Denise McMorrow, Student Experience Manager (IADT) and Trevor Purtill, Research & Development Programme Manager (MIE).
- **Taster Days** – IADT's next series of Taster Days will take place from February 18th to 21st, offering prospective students an opportunity to experience courses they are interested in. In addition a number of Portfolio Clinics have been organised for CAO applicants.
- **CAO Application Numbers** – the President briefed the Governing Body that having received the first set of statistics from the CAO, application numbers for September 2019 raise some concerns. It was further noted that applications to 'Arts' based programmes are generally down across the sector. Further updates will be given to the Governing Body once further statistical analysis has been undertaken. An extensive marketing and student recruitment campaign is also underway.

(Fiona McLoughlin joined the meeting at 9.00)

8.2 IADT: Financial Update

Circulation of the Management Report for December 2018 along with the supporting briefing from the Secretary/Financial Controller was noted by the Governing Body. A briefing regarding a number of key figures within the report was also given by the Secretary/Financial Controller. IADT will be reporting a balanced budget to the HEA with a small positive variance having been achieved. Following discussion regarding the Staff Training and Development Budget which took place at the Governing Body meeting of January 9th, this matter was discussed at the Executive meeting of 21st January and it was agreed that the Secretary/Financial Controller would meet with the Heads of Faculty to discuss possibly standardising supports for staff seeking funding to undertake various forms of Training and Development including formal CPD. The President will report back to the Governing Body following conclusion of these discussions.

8.3 Athena SWAN Update

Niamh Clifford has taken up her post as Equality, Diversity and Inclusion Manager and is now working to prepare IADT's submission for Athena SWAN Accreditation. A draft submission document has been collated and is currently being considered by the Athena SWAN Self Assessment Team. A copy of IADT's submission document will be forwarded to the Governing Body ahead of submission to the accreditation Panel in April.

(Cllr. Sorcha Nic Cormaic left the meeting at 10.00)

9. Governing Body Effectiveness Review – Presentation by PwC

Members of IADT's Executive were not in attendance for this item. Catherine Gleeson – Manager, Advisory, Risk Assurance Solutions at PriceWaterhouseCoopers – gave a presentation regarding the outcome of the External Effectiveness Review of Governing Body which was carried out during November/December 2018.

*(Tom Taylor left the meeting at 10.50 during Item 10)
(Marie Carroll left the meeting at 10.55 during Item 10)*

10. IADT Strategic Plan 2019-2023 – Presentation by Mazars

The Chairperson welcomed Dera McLoughlin – Partner, and Grainne McAuley – Consultation Manager, Mazars – to the meeting. A presentation regarding the final draft of IADT's Strategic Plan 2019-2023 was given to the Governing Body. During the presentation, the following points were discussed and agreed:

- An outline of the extensive consultation process that informed the development of the Strategic Plan was given to the Governing Body.
- A process to develop Key Performance Indicators (KPIs) to support the delivery of the Strategic Plan is underway – members of IADT's Management Team will meet with their Executive Manager on February 13th next to develop these KPIs.
- The Governing Body noted and expressed support for the Vision Statement as expressed in the new Strategic Plan.
- The Governing Body noted the strong emphasis on both valuing staff and ensuring a good student experience which is outlined within the Strategic Plan.
- A number of additions and amendments of a textual and/or emphasis were proposed by the Governing Body which will be incorporated into the Strategic Plan ahead of its formal launch on February 27th next.

The President recorded her thanks to Mazars for their work during the development of IADT's Strategic Plan – this was echoed by members of the Governing Body. Following the departure of Dera McLoughlin and Grainne McCauley from the meeting, the Governing Body returned to Item 7.2, and approved the IADT Strategic Plan 2019-2023.

The next meeting of the Governing Body will take place on March 6th 2019.

Signed: _____

David Holohan
Chairperson

Date: _____