

Fees + Grants FAQs & Information 2019/2020



The following information applies to all students, unless otherwise specified

<p>What are the fees for my course?</p>	<p>Please refer to the applicable Fees Schedule from the links below:</p> <ul style="list-style-type: none"> – Undergraduate Programmes - bit.ly/IADTfeesU – Postgraduate Programmes - bit.ly/IADTfeesP – Accredited Part-Time Programmes - bit.ly/IADTfeesPT <p>The student contribution and tuition fees are set by the government</p>
<p>How do I pay my fees?</p>	<p>Students can pay student contribution, tuition fees by logging onto IADT's online ePayment service: https://epay.iadt.ie/invoice</p>
<p>When do my fees need to be paid?</p>	<ul style="list-style-type: none"> – Undergraduate Programme: 50% of the overall programme fee must be paid by 30 September 2019 & the balance must be paid by 31 January 2020 – Postgraduate Programme: 50% of fees must be paid 4 weeks from commencement of course & the balance must be paid 20 weeks from commencement of course – Accredited Part-Time Programmes: part-time programmes must be paid in full prior to registration
<p>What do I need to pay my fees?</p>	<ul style="list-style-type: none"> – You just need your IADT student ID, date of birth and a valid credit or debit card to pay your fees online. Your student ID starts with the capital letter N, followed by 8 numbers, eg N00123456. – Before making any payments, you should ensure that the amount you are trying to pay does not exceed any limits placed on your card by its issuer. Some cards have a €1,500 limit and you may need to make smaller payments over a few days if paying a larger amount.
<p>Is the ePayment service secure?</p>	<ul style="list-style-type: none"> – This service uses an encryption technology which offers a high level of security. Payments are made through a secure payment gateway, and 3D secure is enabled on this site in conjunction with REALEX and Evalon, thus IADT does not receive any of your card details.
<p>How long does it take for my payment to process?</p>	<ul style="list-style-type: none"> – All payments on IADT's online store are in EURO and your account will be immediately debited. Please note it may take at least 1 working day (or more at peak times) for the payment to be reflected on your student record balance. – The Institute will not accept any liability if payment is refused or declined by the credit/debit card supplier for any reason. It is the responsibility of the payer to ensure payment has been made. Please read the full Online Payment Services Terms & Conditions carefully before using IADT's online payment facility.
<p>Can I pay with cash/by cheque/over the phone?</p>	<ul style="list-style-type: none"> – No, the Fees Office cannot accept cash or cheques and do not have the facility to take payments over the telephone. – All payments should be made via the online ePayment service. If you do not have a credit or debit card, please contact the Fees Office.

<p>Will I get a receipt at time of payment?</p>	<p>You will be sent an email detailing fees paid via EPAY. This is your receipt for fees paid and must be kept safely for your records and in order to claim tax relief, etc. Check your junk mail folder as sometimes automated emails can go there rather than delivered to your inbox.</p>						
<p>Can I setup a payment plan / pay in Instalments?</p>	<ul style="list-style-type: none"> – You can pay in full at the beginning of the academic year or you may pay in instalments. No special arrangement is required to do this. Please note the payment deadlines for your course. – You can then pay the balance in as many instalments as you wish and for any amount, however all fees must be paid by 31 January 2019 for undergraduate course, and 20 weeks from commencement of postgraduate courses. – When you login to https://epay.iadt.ie/invoice the current balance will display on screen. You can simply overwrite this figure with the amount you wish to pay in that transaction. Please be aware, it can take at least 1 working day for the balance to update following an online payment. 						
<p>Can someone else pay fees on my behalf?</p>	<p>Yes, it is possible for another person to make payments on your behalf, but it is your responsibility to provide the necessary details for them to make the payment online. Please be aware the Fees Office staff cannot discuss fees or related information about your account with a third party.</p>						
<p>What happens if my fees are not paid by the deadline</p>	<p>It is the policy of this Institute not to provide transcripts of results for students with outstanding debts. You will also not be allowed to progress to the next year of your programme or graduate.</p>						
<p>What do my fees include?</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" data-bbox="470 1059 1452 1142"> <p>Undergraduate Fees include the Student Contribution and Tuition Fees. Both of these have to be paid for every student.</p> </td> </tr> <tr> <td data-bbox="470 1142 949 1265" style="text-align: center;"> <p>Student Contribution of €3,000</p> </td> <td data-bbox="949 1142 1452 1265" style="text-align: center;"> <p>Tuition Fees of €819</p> </td> </tr> <tr> <td data-bbox="470 1265 949 2011"> <p>An annual student contribution is payable by all undergraduate students. This amount, subject to change from year to year, includes an examination fee and is payable for each year of study. Students who receive a grant may have this contribution partially or fully covered depending on the level and type of grant received. The student contribution of €3,000 (2019/2020 rate) is payable by all undergraduate students</p> </td> <td data-bbox="949 1265 1452 2011"> <p>EU Students enrolled on fulltime undergraduate programmes with no prior third level education will qualify for Free Tuition Fees (subject to certain criteria - see www.studentfinance.ie or www.hea.ie for further information) under the HEA 'free fees' initiative.</p> <p>Non EU students (Undergraduate) will not normally qualify for free tuition; they have to pay the non-EU fee. The non-EU fee is in the region of €13,500 per annum. In some cases non-EU students may qualify to pay fees at the EU rate. Please see Info or contact the Fees Office for more information.</p> </td> </tr> </table>	<p>Undergraduate Fees include the Student Contribution and Tuition Fees. Both of these have to be paid for every student.</p>		<p>Student Contribution of €3,000</p>	<p>Tuition Fees of €819</p>	<p>An annual student contribution is payable by all undergraduate students. This amount, subject to change from year to year, includes an examination fee and is payable for each year of study. Students who receive a grant may have this contribution partially or fully covered depending on the level and type of grant received. The student contribution of €3,000 (2019/2020 rate) is payable by all undergraduate students</p>	<p>EU Students enrolled on fulltime undergraduate programmes with no prior third level education will qualify for Free Tuition Fees (subject to certain criteria - see www.studentfinance.ie or www.hea.ie for further information) under the HEA 'free fees' initiative.</p> <p>Non EU students (Undergraduate) will not normally qualify for free tuition; they have to pay the non-EU fee. The non-EU fee is in the region of €13,500 per annum. In some cases non-EU students may qualify to pay fees at the EU rate. Please see Info or contact the Fees Office for more information.</p>
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	Postgraduate Fees	
	Postgraduate courses comprise of just Tuition fees payable by the student. Please refer to the Postgraduate Fees schedule for breakdown of fees by postgraduate course title	Non EU students* (Postgraduate) have to pay the non-EU fee. The non-EU fee is in the region of €16,000 per programme. In some cases, non-EU students may qualify to pay fees at the EU rate. Please contact the Fees Office for more information.
	Accredited Part Time Certificate courses	
	Fee must be paid in full prior to registration.	
Can I claim tax relief on fees paid?	The rules in relation to claiming tax relief on fees paid can be found from: http://www.revenue.ie/en/tax/it/leaflets/it31.html	
Am I entitled to a grant?	– Grants are administered by Student Universal Support Ireland (SUSI). See www.susi.ie or www.studentfinance.ie for information. Decisions regarding eligibility are made by SUSI and not IADT. If a grant is approved, SUSI communicate the relevant details to IADT for processing of fees.	
What happens if my course is cancelled?	– In the event of a programme being cancelled or the student's subsequent withdrawal from the Institute, a refund may be made in accordance with Institute policy. Refunds, if applicable, will be made to the credit/debit card used for the original transaction.	
What happens if I withdraw my course in terms of fees?	– There are financial consequences of leaving a course prematurely. For more information, refer to http://www.iadt.ie/study/current-student-info/leaving-or-withdrawing-from-iadt	
Who do I contact if I have any queries about fees?	The Fees and Grants Office is part of the Academic + Student Affairs Office. Our contact information is:	
	Phone	Linda Doyle at 01 239 4722 or Emma Fry at 01 239 4624
	Email	feesgrants@iadt.ie
	Office Location You can call in person to:	Office of Academic and Student Affairs, Room A027, Atrium Building (Monday to Friday, 09:00-16:00)
	Postal Address	Fees + Grants Office Office of Academic + Student Affairs, IADT, Kill Avenue, Dun Laoghaire, Co Dublin, A96 KH79

How will the Fees Office contact me if they need to?	<ul style="list-style-type: none"> – All communication from the Fees + Grants Office and the Academic + Student Affairs Office is sent to the student’s IADT student email address. It is your responsibility to check your IADT student email regularly. If necessary, we may need to contact you by telephone. – Please ensure you advise the Academic and Student Affairs Office if you change address or telephone number.
Useful Links	<ul style="list-style-type: none"> – IADT's online ePayment service for Student Fees https://epay.iadt.ie/invoice – Online payment for other services (eg Replacement Student ID Card, Student Appeals, Exam Repeats) https://epay.iadt.ie – Student Universal Support Ireland (SUSI) www.susi.ie – IADT Online Payment Services Terms & Conditions – http://www.iadt.ie/services/online-payments/online-payments-services-terms-conditions – HEA Student Finance information www.studentfinance.ie

Please note that the Office of Academic + Student Affairs communicates with students via their student email addresses only – it is vital that you set up your account and maintain it in order to ensure you are receiving all information