

Notes to MA Visual Arts Practice Application form

Application Deadline:

4pm Wednesday the 29th of September 2010

This earlier deadline is to facilitate the processing of visa applications by successful Non-EU applicants, who may require student visas in order to attend the programme.

Portfolio Requirements:

Art making pathway: you are required to submit a portfolio with this application form .

Criticism pathway: you are required to submit two examples of written work (art-related if possible).

Curation pathway: no specific portfolio requirements

All applicants: are required to submit a **project proposal** indicating a project they would wish to undertake through the programme.

The information supplied will be used to help the Institute make a decision on your admission. If you are admitted, this information will be retained in your file while you are a student at the Institute. If you are not admitted this application form will be destroyed following the start of the academic year.

What happens now?

Your application will be assessed and:

1. Acknowledgement of application will be sent to you if you have enclosed a stamped-addressed postcard.
 2. Ineligible candidates will be informed in writing.
 3. Eligible candidates will be invited for interview (& portfolio assessment for certain courses)
 4. APEL candidates will be contacted and guided through the APEL procedures
 5. All eligible candidates informed of outcome of interview (& portfolio) process
At this stage you may receive:
 - A definite offer
 - A conditional offer pending examination/assessment results
 - You may be put on a waiting list (pending confirmation of availability of places)
 - An unsuccessful letter
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FINAL REMINDER CHECKLIST

Before forwarding your application to the Institute, please ensure that you have included the following:

1. **Certified copies of Transcripts of Results** (where applicable). (Originals should not be forwarded as any documentation submitted will not be returned).
2. **Documentary evidence of work/professional experience.**
3. **Copy of Birth Certificate** (original should not be forwarded).
4. **Copies of Certificates of English Language Competence** (where applicable).
5. **Separate sheets** if used, in response to sections 6, 7, 8 and 9.
6. **Postcard** (write your name and address and affix a stamp) for acknowledgement of receipt of your application form. The Institute will only acknowledge applications where a stamped addressed postcard has been included. If you do not receive acknowledgement of your application within one month of submission, you are advised to contact the Admissions Office at (01) 239 4621 or admissions@iadt.ie.
7. **References** However, for all applicants who are existing students at IADT this is not necessary.
8. If you are applying for admission to more than one programme please **complete separate application forms** for each programme.
9. **Portfolio** (where required)
10. **Email address** - please ensure that this is clearly legible as IADT will use this as our primary tool for communication
11. **Please note that certain programmes are subject to a minimum number of approved applicants to proceed.**

You should forward this completed application form to:

**Admissions Office (marked Postgraduate Application),
Dun Laoghaire Institute of Art, Design and Technology
Kill Avenue, Dun Laoghaire,
Co. Dublin.**

Closing date for receipt of completed application forms is:

4pm Wednesday 29th of September 2010

You are advised to keep a copy of this application for your own records.

INCOMPLETE APPLICATION FORMS WILL NOT BE PROCESSED

The Institute reserves the right to cancel, suspend or modify its programmes at any time. The Institute reserves the right to amend the list of elective subjects being offered on any programme.

www.mavis.ie