

## Quality at Dun Laoghaire Institute of Art, Design and Technology

### Policy for the Ongoing Monitoring of Programmes

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<b>Purpose</b>	To guide staff on the process for the annual monitoring of programmes
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<b>Who needs to know about this document</b>	Registrar, Heads of Faculty, Heads of Department, Programme Co-ordinators, all academic staff, all students
<b>Revision History</b>	Revision of V.2009
<b>Policy Author</b>	Registrar
<b>Policy Owner</b>	Academic Council
<b>IADT documents referred to</b>	<i>Governance, Management and Development of Staff – sections on Programme Boards</i> <i>External Examiner Procedures</i>
<b>External documents referred to</b>	Irish Survey of Student Engagement

# Policy for the On-going Monitoring of Programmes

## 1. Definition and Purpose

Programme monitoring refers to practices which ensure that a course of study is being provided effectively, maintaining academic standards and offering students a fair and reasonable opportunity to engage with the intended learning in a stimulating education environment. Information which is produced from monitoring activities is used to

- clearly understand what is happening in a programme's provision
- inform decision-making
- maintain award standards
- rectify or improve elements of the student learning experience and
- assure learners and members of the public that good standards are being maintained

## 2. Scope

The effectiveness of **all** programmes leading to awards is considered on an ongoing basis by IADT through a variety of mandatory mechanisms.

## 3. Procedures

The key mechanisms for the ongoing monitoring of IADT programmes are:

- Monitoring activities of the programme board, which includes the consideration of student feedback
- The evaluation of standards by the External Examiner
- The consideration by Academic Council of an composite report on all programmes
- Participation in the Irish Survey of Student Engagement and analysis of findings as they relate to programme provision

Ongoing Monitoring contributes to a process of periodic review of a programme or a suite of programmes.

The specified procedures can be found here:

1. External Examiner Procedures	<a href="http://www.iadt.ie/en/Downloads/Thefile,2707,en.pdf">http://www.iadt.ie/en/Downloads/Thefile,2707,en.pdf</a>
2. Governance, Management and Development of Staff – section on Programme Boards and their functions, and the role of Academic Council	