**2,000–3,000-word essay milestone template**

**4.5 weeks to complete**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Receive essay title(s)** | **Pick title and approach** | **Lay out essay structure and plan** | **Complete lit. review** | **Main body and conclusion – first draft** | **Full first draft** | **Reflect** | **Second draft** | **Final submission** |
| First thing | - 2 days | - 1 week | - 1 week  | - 1 week 1 day  | - 5 days | - 2 days | - 5 days | Submission date |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

**Narrative:**