

**IADT Conferring of Awards Ceremony
for Graduands of the
Faculty of Film, Art and Creative Technologies (Undergraduate)
4pm Thursday, 9th November 2017
RDS Concert Hall**

Dear Graduand,

I hope you will be able to attend your Graduation Ceremony which will take place in the **RDS Concert Hall, Ballsbridge, Dublin 4** at **4.00pm on Thursday, 9th November 2017**.

PLEASE READ THIS INFORMATION CAREFULLY

You are allowed to bring **two guests** to the ceremony. Once the two guests per graduand have been seated, a limited amount of extra guest seating may be available on a first come first served basis.

Please note the start time of your graduation ceremony is **4pm sharp**. The ceremony will last approximately 1.5 hours. You are required to be **registered and robed one hour prior to the ceremony**. Graduands must allow 1.5 hours prior to the ceremony start time to allow for registration and robing.

- ✓ Information in order to book your **gown**. All students must wear a gown during the ceremony. Gowns must be booked through www.phelanconan.com. Graduands may also wear a cap if they wish.
- ✓ Lafayette Photography is the official photographer for your graduation. It is advisable to book and pre-pay your photography in advance at www.lafayette.ie. Payments on the day must be made by debit/credit card only.

If you are unable to attend in person, your parchment will be awarded in absentia. You may collect it from the Office for Academic and Student Affairs at IADT from 13th November 2017. Parchments can also be posted at graduand's own risk.

If you are definitely not attending this ceremony, complete and return the Award in Absentia Form to the postal or email address below confirming whether you want to collect or have your parchment posted:

Graduation 2017, Office of Academic Affairs, IADT, Kill Avenue, Dun Laoghaire, Co Dublin.

Email: conferring@iadt.ie

Entrance to the RDS is only through Anglesea Road. The RDS operates a pay & display system. Cost for **parking** on the day is €7 per car.

Yours sincerely,
Hilary Lovejoy