

Minutes of the Governing Body Meeting – March 1, 2017

Present: David Holohan (Chairperson), Fionnuala Anderson, Celine Blacow, Marie Carroll, Helen Cullinane, Annie Doona, Alice Hartigan, Neil Kavanagh, Maeve McConnon, John McDonnell, Cllr. Sorcha Nic Cormaic, Joachim Pietsch, Tom Taylor

Apologies: Kieron Connolly, Fiona McLoughlin, Áine O'Sullivan, Aoife Ruane, Cllr. Barry Saul, Cllr. Barry Ward

In Attendance: Bernard Mullarkey, Dr Andrew Power (Item 7.4, 7.5), Denise McMorrow (Item 7.4 and 7.5) Elizabeth Stunell

1. Adoption of Agenda

The Agenda was adopted as circulated.

Proposed: Sorcha Nic Cormaic
Seconded: Marie Carroll

2. Adoption of Minutes of Meeting of January 11th 2017 (including Internal Publication)

The Minutes of the Meeting of January 11th 2017 were approved (including approval for internal publication).

Proposed: Chairman
Seconded: Tom Taylor

3. Matters Arising

- **Review of the Creative Arts Provision in the Dublin Area** – the President noted to the Governing Body that the report produced by Prof Gary Granville in relation to the provision for the Creative Arts in the Dublin Area has not as yet been considered by the HEA but is expected to be considered at the March meeting of the HEA Board. The President has however on a strictly confidential basis, been provided with a copy of the report by Prof Granville.
- **National Design Strategy** – the Design and Crafts Council of Ireland launched the National Design Strategy at an event hosted by IADT on February 2nd last. The Strategy was launched by Minister Mary Mitchell O'Connor TD – Minister for Jobs, Enterprise and Innovation. It is further understood that the Minister intends to establish a National Design Forum and the President hopes that IADT will be well represented on this Forum.
- **Engagement with the Press** – the President and the Marketing Manager have met with a number of key national education correspondents recently and it is understood that a number of feature articles on IADT will be published in the national press in the coming weeks.

- **Campus Development Plan** – the Secretary/Financial Controller noted that the updated Campus Development Plan was submitted to the HEA. Further information was requested during February with a very short turn-around – the additional information was submitted by IADT as requested. It is unclear as to when the outcome of submissions will be advised.
- **Statements of Interest** – the Secretary/Financial Controller confirmed that all Statements of Interest forms returned directly to IADT were forwarded to the Standards in Public Office ahead of the January 31st deadline. The Secretary / Financial Controller also requested that any member who returned their form directly to the Standards in Public Office, provide a copy of the form to the Institute in line with SIPO requirements.

4. Correspondence

None.

5. Technical Approvals

5.1 Bank Accounts

None.

5.2 Property Rentals

The Governing Body approved the following Media Cube Licences:

- Venture Capital Investment Management t/a Enterprise Equity
- Feedback Analytics Ltd t/a CX Index
- Rattleberry

Proposed: Chairman

Seconded: Maeve McConnon

5.3 HR Appointments

Various Posts

Permission is sought from Governing Body for the President, subject to the satisfactory completion of the verification processes, to offer appointments as a result of the following competitions, which were advertised in the Irish times on Friday 6th January 2017. The closing date for the competitions was Friday 20th January 2017. Interviews for each post took place in February as follows:

Permanent Posts:

03/17 Assistant Facilities Manager

04/17 Human Resource Officer

Fixed Term Posts:

Vice President for Equality and Diversity (3 year Fixed Term Assignment)

Proposed: Chairman

Seconded: Marie Carroll

6. Governing Body Committees and Academic Council

6.1 Minutes of the Academic Council Meeting of 5th December 2016

The Minutes of the Academic Council meeting of 5th December 2016 were noted by the Governing Body. An update regarding matters considered by the Academic Council during this period was given by the President.

6.2 Minutes of the Audit Committee Meeting of 5th October 2016 and 14th December 2016

The Minutes of the Audit Committee meetings of 5th October 2016 and 14th December 2016 were noted by the Governing Body. An update regarding matters considered by the Audit Committee during this period was given by the Secretary / Financial Controller with the concern of the Audit Committee Members. It was further noted that the name of the Committee will be amended in the future to the Audit and Risk Committee of Governing Body. A new Code of Practice for State Bodies has increased the involvement of the HEA with the work of Audit and Risk Committees. Formal compliance with the new Code of Practice was due to commence on August 31st of this year however in order to allow Institutes of Technology time to make the necessary changes to comply with the new provisions, it has now been agreed that the actual formal compliance with the new Code of Practice will commence in the first quarter of 2018. The HEA will provide details of interim compliance at a later date.

7. Governing Body Resolutions

7.1 The Governing Body Appoints Members to the Audit Committee (11/2016)

Following appointment of two members of the Audit Committee of Governing Body in June 2016, the Chairman has discussed membership of the Audit Committee with a number of members of the Governing Body. Resolution 11/2016 was adopted by the Governing Body, and the following members were nominated:

Marie Carroll was nominated as a member of the Audit Committee and accepted her nomination.

Proposed: Chairman
Seconded: Helen Cullinane

Maeve McConnon was nominated as a member of the Audit Committee and accepted her nomination.

Proposed: Chairman
Seconded: Helen Cullinane

7.2 The Governing Body Adopts the Regulations for the Election of Student Representatives to the Governing Body (2/2017)

Resolution 2/2017 was approved by the Governing Body.

Proposed: Fionnuala Anderson
Seconded: Neil Kavanagh

7.3 The Governing Body Approves the 2017 Budget Allocations (3/2017)

Resolution 2/2017 was deferred to the next meeting of the Governing Body.

7.4 The Governing Body approves the proposal to enter into the Higher Education Access Route (HEAR) Scheme (4/2017)

Dr Andrew Power – Registrar and Denise McMorrow – Student Experience Manager – were in attendance for items 7.4 and 7.5. A presentation regarding the aims of the Higher Education Access Route (HEAR) and Disability Access Route to Education (DARE) was given to the Governing

Body. A number of key benefits of the scheme to applications was given. The Governing Body acknowledged IADT's commitment to Access and Inclusion for students and commended the Institute on this approach. Resolution 4/2017 was approved by the Governing Body.

Proposed: Chairman
Seconded: John McDonnell

7.5 The Governing Body approves the proposal to enter into the Disability Access Route to Education (DARE) Scheme (5/2017)
Resolution 5/2017 was approved by the Governing Body.

Proposed: Chairman
Seconded: John McDonnell

7.6 The Governing Body Approves the Fixed Assets Disposal Policy (6/2017)
Resolution 6/2017 was approved by the Governing Body.

Proposed: Fionnuala Anderson
Seconded: Marie Carroll

(Sorcha Nic Cormaic left the meeting at 10.00 am)

8. President's Briefing

A written briefing from the President highlighting a number of student/staff awards and achievements along with a number of key events at IADT, was circulated and noted. The President highlighted a number of the points from the briefing document:

- **Irish Survey of Student Engagement** – the President noted that the annual Irish Survey of Student Engagement (ISSE) – is underway and will close on Friday 3rd March. During the 2016 survey, only 12% of IADT students from the targeted groups completed the survey. With the assistance of IADT's staff and the Student Union, the 2017 participation rate has already exceeded 30%. The President noted the importance of IADT student views being reflected in the survey.
- **Venice Biennale** – IADT graduate Jesse Jones has been selected to represent Ireland at the upcoming Venice Biennale which commences in May of this year. The importance of this event within the Visual Arts discipline was highlighted by the President. In addition IADT has been selected as a production partner for the Venice Biennale – again a significant achievement and opportunity for the Institute.
- **Engineers Week** – IADT will be hosting a number of events on campus as part of Engineers Week.
- **Taster Days** – a number of IADT's programmes offered 'Taster Days' to potential applicants – these Taster Days took place on February 20th last and were very well attended.
- **Employment Control Framework** – over the last number of months there have been no developments in relation to either the Employment Control Framework or the Delegated Sanction Agreements. The President will brief the Governing Body on any future developments.
- **Technological Universities** – it is understood that there are currently only two Technological University projects being actively considered. The President noted

the significant level of ongoing funding which is top-sliced from the Higher Education budget each year to fund the development of Technological Universities.

- **Technological Higher Education Association** – a formal launch event for the Technological Higher Education Association – THEA – will be held during April of this year.
- **Athena Swan** – IADT is in the process of applying for admission to the Athena Swan Charter. The President noted that metrics in relation to gender equality and diversity will become part of HEA Compact requirements and will be taken into account in evaluating research funding submissions.
- **IADT20** – IADT will celebrate its 20th birthday this year – a cross-Institute group has been established to consider a number of events to mark the 20th birthday.
- **Enterprise Ireland** – the President and the Head of Creative Engagement have been invited by Enterprise Ireland to participate in a Breakfast Launch event in Toronto, Canada on St. Patrick's Day. The MA in Interdisciplinary Design programme developed in partnership with George Brown College in Canada will be featured during this event.
- **Football Team** – IADT's football team has reached the final of the Robert Eustace Cup Shield – the final will take place in Limerick on March 7th.

9. IADT: Financial Update

Outturn for 2016 – circulation of the Management Report for December 2016 along with the supporting information was noted by the Governing Body. The outturn for 2016 is for a positive variance. It was noted that €260K of this variance consists of the grant for minor works received from the HEA on December 23rd with a view to it being allocated against expenditure by December 31st.

Budget Allocation 2017 – IADT has received the budget allocation for 2017. IADT has been allocated a budget increase of 10.8% - the highest increase within the sector. This was widely welcomed by the Governing Body. However the Secretary / Financial Controller reminded the Governing Body that two major pay-related costs – costs in relation to pay restoration and the removal of the flex hour from academic timetables – which together will amount to approx. €560K – need to be factored into this increase.

10. Presentation on Retention, Persistence and Success Rates

Item 10 was deferred to the next meeting of the Governing Body.

The next meeting of the Governing Body will take place on 5th April 2017.

Signed: _____
David Holohan
Chairperson

Date: _____