

## **Minutes of the Governing Body Meeting – December 13, 2017**

**Present:** David Holohan (Chairperson), Dr Fionnuala Anderson, Celine Blacow, Marie Carroll, Kieron Connolly, Helen Cullinane, Dr Annie Doona, Andrew Martin, Maeve McConnon, John McDonnell, Fiona McLoughlin, Helen Moynihan, Cllr Sorcha Nic Cormaic, Joachim Pietsch

**Apologies:** Áine O’Sullivan, Aoife Ruane, Cllr Barry Saul, Tom Taylor, Cllr Barry Ward

**In Attendance:** Bernard Mullarkey, Elizabeth Stunell

### **1. Adoption of Agenda**

The Agenda was adopted as circulated.

Proposed: Chairperson

Seconded: Maeve McConnon

### **2. Adoption of Minutes of Meeting of November 1<sup>st</sup> 2017 (including Internal Publication)**

The Minutes of the Meeting of November 1<sup>st</sup> 2017 were approved including approval for internal publication).

Proposed: Dr Fionnuala Anderson

Seconded: Marie Carroll

### **3. Matters Arising**

- **Code of Governance for Institutes of Technology** – a new Code of Governance for Institutes of Technology has now been agreed by the Presidents of the Technological Higher Education Association (THEA), and will be presented to the Governing Body for approval in January. It was noted that one of the amendments proposed by the HEA has not been accepted by the THEA Presidents.
- **Conferring** – the President noted that the Award of IADT Honorary Fellow was presented to both Bobby Kerr and Consolata Boyle at the Conferring Ceremony of November 9<sup>th</sup> last. The President further noted that the third nominee for the Award of IADT Honorary Fellow was unable to attend the ceremony to accept her award due to flight diversions, and it was proposed that the award be held over to the Conferring ceremony in November 2018. This proposal was agreed by the Governing Body.

### **4. Correspondence**

None.

### **5. Technical Approvals**

#### **5.1 Bank Accounts**

None.

## **5.2 Property Rentals**

None.

## **5.3 HR Appointments**

### **Various Posts**

Permission is sought from Governing Body for the President, subject to the satisfactory completion of the verification processes, to offer appointments on foot of the competitions, which were advertised in November 2017. The closing date for all of these competitions were between October and December and interviews have taken place between October and December for the following posts and the following panels have been selected:

### **Student Assistance Affairs fund (PT Grade V)**

#### **33/17 HR Manager (Acting) – Maternity Cover**

Interviews to take place 14/12/17

#### **34/17 Payroll Officer (Grade V)**

Interviews 14/12/17

Proposed: Chairperson

Seconded: Kieron Connolly

## **6. Governing Body Committees and Academic Council**

### **6.1 Minutes of the Academic Council Meetings of 2<sup>nd</sup> October 2017**

The Minutes of the Academic Council meeting of 2<sup>nd</sup> October 2017 were noted by the Governing Body. An update regarding matters considered by the Academic Council during this period was given by the President. A number of annual reports from Sub-Committees of Academic Council were presented to the meeting of October 2<sup>nd</sup>. In addition a number of policies including the Revocation of Awards Policies are being updated and/or developed. The Present noted the success of IADT's programmes in User Experience Design (UX). However as this programme is one being offered in a new and cutting-edge discipline, a great deal of effort is required to recruit suitably qualified and experienced professionals to deliver the programme to the standards required.

### **6.2 Health and Safety Committee Annual Report 2016/2017**

Circulation of the Health and Safety Committee Annual Report 2016/2017 was noted by the Governing Body. An update regarding key matters within the report was given by the Secretary/Financial Controller.

*(Celine Blacow joined the meeting at 11.20)*

## **7. Governing Body Resolutions**

None.

## **8. President's Briefing**

Circulation of a written briefing from the President was noted, and a number of key items from the briefing were highlighted to the Governing Body:

- **Warner Brothers Ireland** – Warner Brothers Ireland has awarded a scholarship to MA in Screenwriting student Allyn Quigley. The Scholarship Award

includes funding support, a short paid placement at Warner Brothers Ireland and mentoring support from Warner Brothers.

- **FÍS Film Festival** – the FÍS Festival took place on November 16<sup>th</sup> last with live streaming of the event being provided by IADT students. Approx. 1,000 primary school student attended the event which included awards being made in a number of categories. The overall winners of the Aileen MacKeogh award were Ardfert National School from Kerry who as part of their prize, will be invited to visit IADT's National film School.
- **IDI Awards** – IADT provided the venue for the 2017 Institute of Designers Ireland Graduate Awards. A number of IADT graduates were among the category winners with graduate Stina Sandstrom being awarded the Grand Prix in addition to a number of other category awards.
- **Conferring** – IADT's Conferring ceremony took place on November 9<sup>th</sup> last at the RDS. As well as conferring IADT's graduating students, the ceremonies included presentation of the Award of IADT Honorary Fellow to Bobby Kerr and to Consolata Boyle. In addition a number of graduate prizes were also presented including the Olivia Bourke Award to Entrepreneurship graduates and a number of industry awards. The President thanked the Chairperson who officiated at all of the day's ceremonies on behalf of the Governing Body.
- **Open Days** – IADT held Open Days for prospective students on November 24<sup>th</sup> and 25<sup>th</sup> last. An increasing number of Transition Year students visited the Open Days this year. Further Open Days and Evenings will be held during 2018 in the run up to the CAO closing dates.
- **DISABUSE** – IADT is one of 5 European Higher Education Institutions to be involved in the DISABUSE Research Project which was launched by Minister Mary Mitchell O'Connor recently. The project is being run through the Erasmus+ initiative, and involved a number of staff members from IADT's Department of Technology and Psychology.
- **Hour of Code** – IADT's Department of Technology and Psychology hosted 150 secondary school students on campus to participate in the 'Hour of Code, with workshops being given by Sue Reardon and Joachim Pietsch.
- **Visitors to IADT** – IADT was delighted to welcome a number of sporting stars to the Institute this month including retired Irish and Leinster Rugby player Mike Ross, Ireland's first Science-Astronaut-in-Training Dr Norah Patten who visited students studying the Certificate in Sports Psychology. As part of IADT's Taster Day programme for Applied Psychology, sporting stars Jenny Murphy and Tom Daly visited IADT. While the event to award Certificates to graduating students from the Certificate in Sports Psychology was attended by Jim Gavin Dublin's 3-in-a-row All Ireland Winning Manager who presented the awards to students. The work being done by Dr Olivia Hurley in bringing sporting stars as guest speakers to the Institute was noted and commended by the Governing Body.
- **Media Cube** – An event to mark the 10<sup>th</sup> birthday of IADT's Media Cube was held on December 6<sup>th</sup> last. The Media Cube has supported 80 successful companies who have generated 756 jobs. The Media Cube was opened in 2007, and was developed with funding from Enterprise Ireland under the National Development Plan.
- **President's Visit to Canada** – the President was part of a THEA delegation that attended the Colleges Ontario conference in Toronto recently. The President gave a presentation with her colleagues at the conference on the Irish Higher Education system and a workshop on the MA in Interdisciplinary Design running with George Brown College. The President also had individual meetings with the President of George Brown College and with the President of Sheridan College to pursue further joint programme opportunities.

- **Technological Universities Bill** – the Technological Universities Bill is at the Report stage, however it is understood that the Bill will not now be presented to the Dáil until late January. It was also noted that the Royal College of Surgeons in Ireland (RCSI) is now seeking a 'University' title as a single entity, which if successful, is likely to cause issues among other independent institutions.
- **MOU with Gorey School of Art** – discussions are underway in relation to the signing of a progression MOU with Gorey School of Art to add to the list of Further Education and post Leaving Certificate colleges that IADT has completed signed progression agreements. It is hoped to be in a position to sign a MoU with Gorey School of Art early in the New Year.

#### **9. IADT: Financial Update**

Circulation of the Management Report and supporting information for October 2017 was noted by the Governing Body. The Secretary/Financial Controller updated the Governing Body regarding a number of key items within the report, and IADT's expenditure remains in line with expectations. It was noted that not all of the projects approved for funding within the €1.4M overspend approved by the Governing Body earlier in the year could be completed within the current financial year. A proposal will be placed before a future meeting of the Governing Body to hold over funding for these projects to 2018. A query was raised in relation to a positive variance in the Staff Training and Development Budget. An overview of the division of the Staff Training and Development Budget between centrally-held and Faculty-held budgets, along with the types of training funded through each was given. It was also noted that IADT's Staff Learning, Training and Development Officer has been successful in identifying increasing amounts of training at low or no cost to the Institute.

#### **10. Student Numbers 2017/2018 – Presentation by the Academic Administration and Student Affairs Manager**

The Chairman welcomed David Doyle – Academic Administration and Student Affairs Manager – to the meeting. David Doyle gave a presentation regarding the 2017/2018 Student numbers and associated statistics. The Governing Body thanked David for his presentation.

The President thanked members of the Governing Body for their help and support over the past year, and wished them a Happy Christmas. The next meeting of the Governing Body will take place on 10<sup>th</sup> January 2018.

The Chairperson thanked the President and the staff members of the Institute for their work and achievements over the year.

Signed: \_\_\_\_\_  
David Holohan  
Chairperson

Date: \_\_\_\_\_